Repair Café Bellarine

Toss it? No way! www.repaircafe.org

Induction/Orientation checklist

Completed checklists are to be returned to the Management Committee

Volunteer Name.....

Start date: ..... **Skills:** .....

Induction guide .....

Induction task	Initials & date of Completion
❒ Membership form complete and signed	
❒ Accessed RCB web site	
❒ Password supplied	
❒ 1 John Dory Drive facility tour shown	
❒ Repair Café space	
❒ Storage space	
❒ Toilets	
❒ Emergency Evacuation details	
❒ First Aid Kit and defibrillator locations	
❒ RCB tool chest safety equipment and tools	
❒ Review Repair Café Manual and procedures	
❒ Review Safety procedures and questions	
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